

From IDEA to SmartEvals

From 2013-2019, the University's course evaluations have been administered using IDEA and Campus Labs.

Since Fall 2019, the University's course evaluations are administered through SmartEvals.



From IDEA to SmartEvals



SmartEvals was selected by a committee that consisted of deans, IT senior management, administrators, faculty, student representatives, and members of the Office of Institutional Effectiveness.



Information Outline

-Course Evaluation Process Roles-

-Course Evaluation Periods-

-Accessing Your Reports-

-Viewing Your Results-

-Interpreting Your Results-



Course Evaluation Process

The Role of the Office of Institutional Effectiveness (OIE)

Responsible for administering the course evaluations to students.

Responsible for reporting the results to faculty and department heads.



Course Evaluation Periods

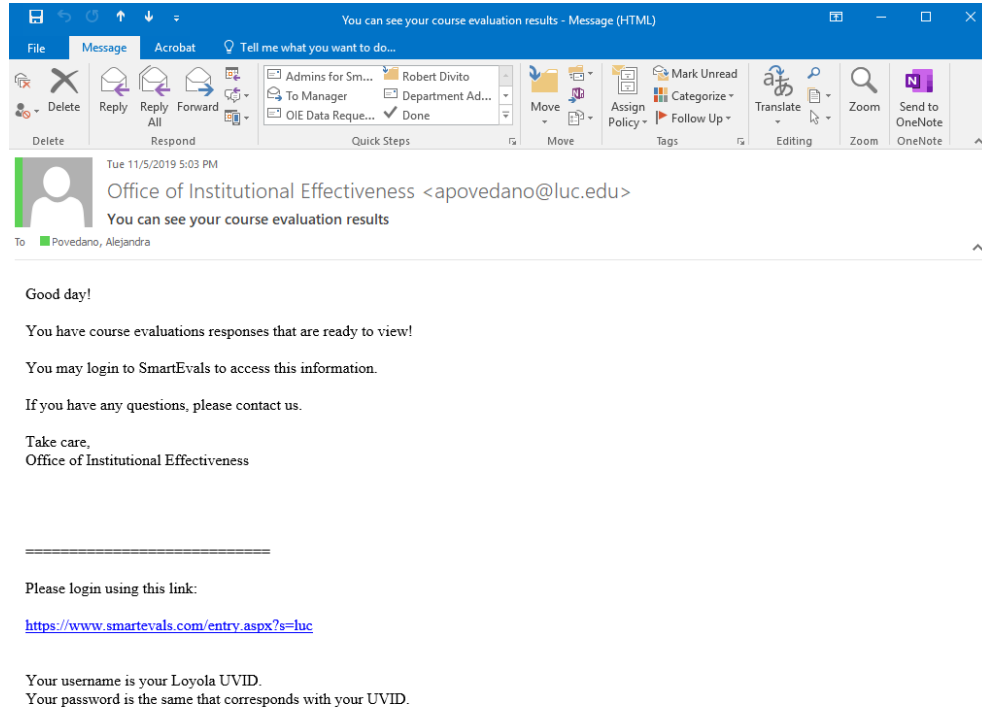
Dates for survey periods and reporting periods are fixed.

Survey and reporting periods are based off the course end date.

Course Types	Survey Start Date	Survey End Date	Report Release for Department	Report Release for Instructor
Courses Running From 8/26-12/14	26 Days Before Course End Date	12 Days Before Course End Date	12 Days After Course End Date	15 Days After Course End Date
Courses Longer Than 3 Weeks but Not Running 8/26-12/14	17 Days Before Course End Date	7 Days Before Course End Date	12 Days After Course End Date	15 Days After Course End Date
Courses Equal To or Shorter Than 3 Weeks but Greater Than 2 days	8 Days Before Course End Date	1 Days Before Course End Date	12 Days After Course End Date	15 Days After Course End Date
Courses Equal To or Less Than 2 days	1 Day After Course End Date	8 Days after Course End Date	40 Days After 12/14 (Term End Date)	43 Days After 12/14 (Term End Date)



When Your Results Are Ready



Once the reports are available, you will receive an email from SmartEvals.

There will be a link to download a PDF of your course evaluation report. You can also view your report on the SmartEvals website.



View Your Results

The screenshot displays the myEvalCenter interface. At the top, there is a navigation bar with the Loyola University Chicago logo and menu items: EvalCenter, Handouts, Edit, Reports, Help, and Exit. The main content area features a 'myEvalCenter' header and a 'Focus on improving this question' section with a quote: "The instructor clearly articulated the standards of performance for the course." and a 'Learn More...' button. A large green circle indicates a 100% Overall Response Rate. To the right, a word cloud contains terms like 'accounting', 'class', 'house', 'legal', 'members', 'not', 'official', 'personal', 'president', 'sectionals', and 'sem'. Below this, a 'Results Ready for Viewing' section shows the year 2019 and details for 'Fall 2019 TEST_TEST 101 Lecture 1 Intro to Classes 1'. It lists dates: Began: 10/4/2019, Ended: 10/7/2019, Released: 10/9/2019. A green circle shows 100% Students responded: 6/6. There are buttons for 'Preview' and 'See Reports'. At the bottom, there is contact information for SmartEvals and a copyright notice. The name 'Alejandra Povedano' is visible in the bottom right corner of the interface.



View Your Results

Access the results on the main dashboard.

All of your courses with reports ready to view will be under the header
"Results Ready for Viewing".

Click the link "See Reports" for a video overview of the reporting features.

After watching or skipping the video, you will be directed to the results page of your course evaluation.



View Your Results

Alejandra Povedano Teaching TEST_TEST 101 Grad Intro to Classes Lecture 101 sec: 1 2019 Fall

Custom Report Percentile Rank Individual Evaluations Export Choose Columns Choose Questions

There were 6 possible respondents.

	Question Text	N	Avg	SD	TEST_TEST Avg	Sch Avg	LUC Avg	Major	Minor	Core	Program	Elective	Schedule	Subject	Instructor	Other
1	Primary reason I am taking this course	6						0% (0)	17% (1)	17% (1)	17% (1)	0% (0)	33% (2)	0% (0)	0% (0)	17% (1)
								Greatly5	Exceeded375	Met25	Not Met125					
2	Material learned	6	2.9	1.3	2.9	2.9	3.6	17% (1)	17% (1)	50% (3)	17% (1)					
								Str Agree(5)	Agree(4)	Neutral(3)	Disagree(2)	Str Disagree				
3	Course content effectively organized	6	3.5	1.4	3.5	3.5	4.2	17% (1)	50% (3)	17% (1)	0% (0)	17% (1)				
4	Course developed abilities/skills	6	3.3	1.6	3.3	3.3	4.2	33% (2)	17% (1)	17% (1)	17% (1)	17% (1)				
5	Course developed critical thinking	6	3.3	1.6	3.3	3.3	4.3	33% (2)	17% (1)	17% (1)	17% (1)	17% (1)				
								V Effective	Effective	Neutral	Ineffective	V Ineffective				
6	Course effectiveness	6	3.2	1.2	3.2	3.2	4.2	17% (1)	17% (1)	33% (2)	33% (2)	0% (0)				
								Str Agree(5)	Agree(4)	Neutral(3)	Disagree(2)	Str Disagree				
8	Instructor effectively presented content (Povedano)	6	3.7	1.5	3.7	3.7	4.3	33% (2)	33% (2)	17% (1)	0% (0)	17% (1)				
9	Instructor clearly articulated the standards of performance (Povedano)	6	3.5	1.2	3.5	3.5	4.3	17% (1)	50% (3)	0% (0)	33% (2)	0% (0)				
								Str Agree	Agree	Neutral	Disagree	Str Disagree	N/A			
10	Instructor provided guidance with difficulties/questions (Povedano)	6	4	1.3	4	4	4.4	50% (3)	17% (1)	17% (1)	17% (1)	0% (0)	0% (0)			
								Str Agree(5)	Agree(4)	Neutral(3)	Disagree(2)	Str Disagree				
11	Instructor provided constructive feedback (Povedano)	6	3.7	1.4	3.7	3.7	4.2	33% (2)	33% (2)	0% (0)	33% (2)	0% (0)				
12	Instructor facilitated student participation	6	4.2	1.6	4.2	4.2	4.4	67% (4)	17% (1)	0% (0)	0% (0)	17% (1)				

Grab and pull up or down to resize the table



View Your Results

The first tab is the Custom Report.

The standard displays the number of responses ("N") along with the aggregate results of your evaluation scores (by averages "Avg" and standard deviations "SD" for this survey) and the comparison scores for:

All courses of same subject
"SUBJ_SUBJ Avg"

All courses within the same school (e.g., CAS, Nursing, Quinlan)
"Sch Avg"

All courses within the university
"LUC Avg"



View Your Results

Questions with the answer choices
"Strongly Agree" to "Strong Disagree" or "Very Effective" to "Very Ineffective"
are scored respectively from 5 to 1.

Questions with the answer choices
"Greatly Exceeded" to "Not Met"
are scored respectively from 5 to 1.25.



View Your Results

Columns Displayed on Custom Report

<input checked="" type="checkbox"/> N	<input type="checkbox"/> RR	<input type="checkbox"/> Top Two	<input checked="" type="checkbox"/> Avg	<input type="checkbox"/> Median
<input type="checkbox"/> iMedian	<input checked="" type="checkbox"/> SD	<input type="checkbox"/> 95% CI Low	<input type="checkbox"/> 95% CI High	<input type="checkbox"/> Instructor Avg
<input type="checkbox"/> Course Avg	<input checked="" type="checkbox"/> Dept Avg	<input type="checkbox"/> Dept SD	<input checked="" type="checkbox"/> Sch Avg	<input type="checkbox"/> Sch SD
<input type="checkbox"/> Sch Lvl	<input type="checkbox"/> Sch Lvl SD	<input checked="" type="checkbox"/> LUC Avg	<input type="checkbox"/> LUC SD	<input type="checkbox"/> LUC Lvl
<input type="checkbox"/> LUC Lvl SD	<input type="checkbox"/> College Avg	<input type="checkbox"/> Course Grp Avg	<input type="checkbox"/> Course Group SD	<input type="checkbox"/> Nat1 Avg
<input checked="" type="checkbox"/> Rating Levels				

Dev. from Mean Z-Score T-Score

School

Use Until Logout Save Permanently Reload Saved Values Cancel

For assistance with SmartEvals, please email LoyolaCourseEvaluation@luc.edu.
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Alejandra Povedano



View Your Results

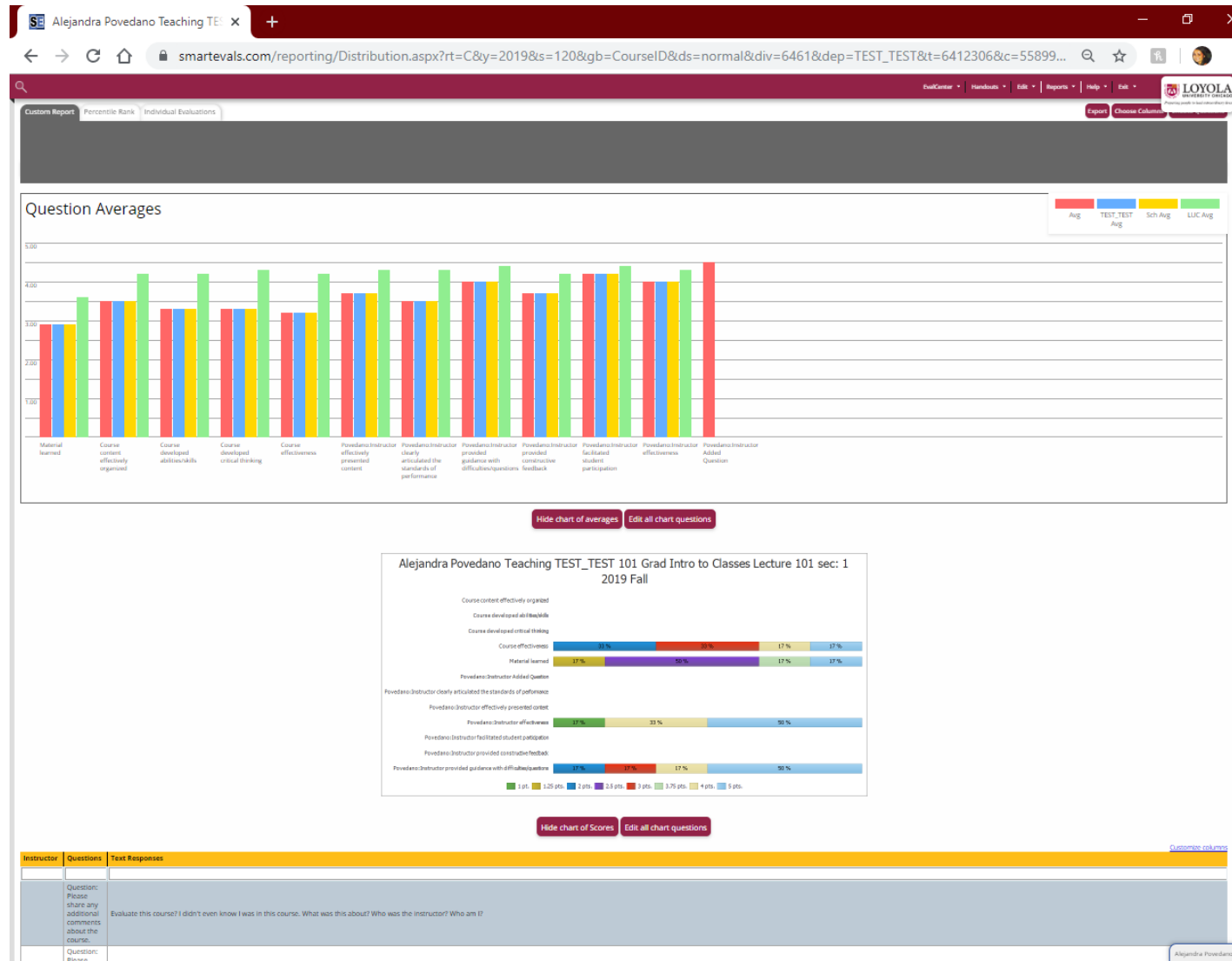
You can add more comparison columns by selecting “Choose Columns” on the top right of the page.

You can add or remove any columns and keep your selected view:

Temporarily
“Use Until Logout”
or
Permanently
“Save Permanently”



View Your Results



View Your Results

The average scores are showcased on a chart below the Customer Report.

The distribution of scores is located on a distribution graph below the Chart of Averages.



View Your Results

[Alejandra Povedano Teaching TE](#) x +

[smartevals.com/reporting/Distribution.aspx?rt=C&y=2019&s=120&gb=CourseID&ds=normal&div=6461&dep=TEST_TEST&t=6412306&c=55899...](#)

[Custom Report](#) | [Percentile Rank](#) | [Individual Evaluations](#)

[Export](#) | [Choose Columns](#)

Instructor	Questions	Text Responses
	Question: Please share any additional comments about the course.	Evaluate this course? I didn't even know I was in this course. What was this about? Who was the instructor? Who am I?
	Question: Please share any additional comments about the course.	I thought there was too much reading. I really didn't like the textbook.
	Question: Please share any additional comments about the course.	<p>We the People of the United States, in Order to form a more perfect Union, establish Justice, insure domestic Tranquility, provide for the common defence, promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity, do ordain and establish this Constitution for the United States of America. Article. 1. Section. 1. All legislative Powers herein granted shall be vested in a Congress of the United States, which shall consist of a Senate and House of Representatives. Section. 2. The House of Representatives shall be composed of Members chosen every second Year by the People of the several States, and the Electors in each State shall have the Qualifications requisite for Electors of the most numerous Branch of the State Legislature. No Person shall be a Representative who shall not have attained to the Age of twenty five Years, and been seven Years a Citizen of the United States, and who shall not, when elected, be an Inhabitant of that State in which he shall be chosen. Representatives and direct Taxes shall be apportioned among the several States which may be included within this Union, according to their respective Numbers, which shall be determined by adding to the whole Number of free Persons, including those bound to Service for a Term of Years, and excluding Indians not taxed, three fifths of all other Persons. The actual Enumeration shall be made within three Years after the first Meeting of the Congress of the United States, and within every subsequent Term of ten Years, in such Manner as they shall by Law direct. The Number of Representatives shall not exceed one for every thirty Thousand, but each State shall have at Least one Representative; and until such enumeration shall be made, the State of New Hampshire shall be entitled to chuse three, Massachusetts eight, Rhode-Island and Providence Plantations one, Connecticut five, New-York six, New Jersey four, Pennsylvania eight, Delaware one, Maryland six, Virginia ten, North Carolina five, South Carolina five, and Georgia three. When vacancies happen in the Representation from any State, the Executive Authority thereof shall issue Writs of Election to fill such Vacancies. The House of Representatives shall chuse their Speaker and other Officers; and shall have the sole Power of Impeachment. Section. 3. The Senate of the United States shall be composed of two Senators from each State, chosen by the Legislature thereof, for six Years; and each Senator shall have one Vote. Immediately after they shall be assembled in Consequence of the first Election, they shall be divided as equally as may be into three Classes. The Seats of the Senators of the first Class shall be vacated at the Expiration of the second Year, of the second Class at the Expiration of the fourth Year, and of the third Class at the Expiration of the sixth Year, so that one third may be chosen every second Year; and if Vacancies happen by Resignation, or otherwise, during the Recess of the Legislature of any State, the Executive thereof may make temporary Appointments until the next Meeting of the Legislature, which shall then fill such Vacancies. No Person shall be a Senator who shall not have attained to the Age of thirty Years, and been nine Years a Citizen of the United States, and who shall not, when elected, be an Inhabitant of that State for which he shall be chosen. The Vice President of the United States shall be President of the Senate, but shall have no Vote, unless they be equally divided. The Senate shall chuse their other Officers, and also a President pro tempore, in the Absence of the Vice President, or when he shall exercise the Office of President of the United States. The Senate shall have the sole Power to try all Impeachments. When sitting for that Purpose, they shall be on Oath or Affirmation: When the President of the United States is tried, the Chief Justice shall preside: And no Person shall be convicted without the Concurrence of two thirds of the Members present. Judgment in Cases of Impeachment shall not extend further than to removal from Office, and disqualification to hold and enjoy any Office of honor, Trust or Profit under the United States: but the Party convicted shall nevertheless be liable and subject to Indictment, Trial, Judgment and Punishment, according to Law. Section. 4. The Times, Places and Manner of holding Elections for Senators and Representatives, shall be prescribed in each State by the Legislature thereof; but the Congress may at any time by Law make or alter such Regulations, except as to the Places of chusing Senators. The Congress shall assemble at least once in every Year, and such Meeting shall be on the first Monday in December, unless they shall by Law appoint a different Day. Section. 5. Each House shall be the Judge of the Elections, Returns and Qualifications of its own Members, and a Majority of each shall constitute a Quorum to do Business; but a smaller Number may adjourn from day to day, and may be authorized to compel the Attendance of absent Members, in such Manner, and under such Penalties as each House may provide. Each House may determine the Rules of its Proceedings, punish its Members for disorderly Behaviour, and, with the Concurrence of two thirds, expel a Member. Each House shall keep a Journal of its Proceedings, and from time to time publish the same, excepting such Parts as may in their Judgment require Secrecy; and the Yeas and Nays of the Members of either House on any question shall, at the Desire of one fifth of those Present, be entered on the Journal. Neither House, during the Session of Congress, shall, without the Consent of the other, adjourn for more than three days, nor to any other Place than that in which the two Houses shall be sitting. Section. 6. The Senators and Representatives shall receive a Compensation for their Services, to be ascertained by Law, and paid out of the Treasury of the United States. They shall in all Cases, except Treason, Felony and Breach of the Peace, be privileged from Arrest during their Attendance at the Session of their respective Houses, and in going to and returning from the same; and for any Speech or Debate in either House, they shall not be questioned in any other Place. No Senator or Representative shall, during the Time for which he was elected, be appointed to any civil Office under the Authority of the United States, which shall have been created, or the Emoluments whereof shall have been increased during such time; and no Person holding any Office under the United States, shall be a Member of either House during his Continuance in Office. Section. 7. All Bills for raising Revenue shall originate in the House of Representatives; but the Senate may propose or concur with Amendments as on other Bills. Every Bill which shall have passed the House of Representatives and the Senate, shall, before it become a Law, be presented to the President of the United States: If he approve he shall sign it, but if not he shall return it, with his Objections to that House in which it shall have originated, who shall enter the Objections at large on their Journal, and proceed to reconsider it. If after such Reconsideration two thirds of that House shall agree to pass the Bill, it shall be sent, together with the Objections, to the other House, by which it shall likewise be reconsidered, and if approved by two thirds of that House, it shall become a Law. But in all such Cases the Votes of both Houses shall be determined by yeas and Nays, and the Names of the Persons voting for and against the Bill shall be entered on the Journal of each House respectively. If any Bill shall not be returned by the President within ten Days (Sundays excepted) after it shall have been presented to him, the Same shall be a Law, in like Manner as if he had signed it, unless the Congress by their Adjournment prevent its Return, in which Case it shall not be a Law. Every Or</p>
	Question: Please share any additional comments about the course.	Hi Ale. Hope this tests out well!
	Question:	

Alejandra Povedano



View Your Results

The compilation of additional comments for the course and instructor are below the graphs.

If the instructor name does not appear in the Instructor column, that comment is specific to asking students to provide additional comments about the course.

If the instructor name appears in the Instructor column, that comment is specific to additional comments about the instructor.

The final comments displayed will not have the instructor's name in the Instructor column, but they are responses to any open-ended questions the instructor added to their own evaluations.



View Your Results

If enough comments are received, a word cloud will be featured on the bottom of the page to act as a visual representation of what was most frequently discussed in the comments.



View Your Results

Alejandra Povedano Teaching TE: x

smartevals.com/reporting/distribution.aspx?rt=P&div=6461&dep=TEST_TEST&t=6412306&lvty=all/all&st=Mean&sat=all&cat=all&q=all&y=2...

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Preparing people to lead extraordinary lives

Percentile Rank Analysis for Alejandra Povedano Teaching TEST_TEST 101 Grad Intro to Classes Lecture 101 sec: 1 2019 Fall

Custom Report | **Percentile Rank** | Individual Evaluations | Export | Choose Columns | Choose Questions

There were 6 possible respondents.
Your average score compared to 1038 student responses

Question Text	N	Above Average			Average			Below Average			
		100%	-	70%	69%	-	30%	29%	-	1%	
2 Material learned	6	-----	-----	-----	-----	-----	-----	-----	-----	2.9	-----
3 Course content effectively organized	6	-----	-----	-----	-----	-----	-----	-----	-----	3.5	-----
4 Course developed abilities/skills	6	-----	-----	-----	-----	-----	-----	-----	-----	3.3	-----
5 Course developed critical thinking	6	-----	-----	-----	-----	-----	-----	-----	-----	3.3	-----
6 Course effectiveness	6	-----	-----	-----	-----	-----	-----	-----	-----	3.2	-----
8 Instructor effectively presented content (Povedano)	6	-----	-----	-----	-----	-----	-----	-----	-----	3.7	-----
9 Instructor clearly articulated the standards of performance (Povedano)	6	-----	-----	-----	-----	-----	-----	-----	-----	3.5	-----
10 Instructor provided guidance with difficulties/questions (Povedano)	6	-----	-----	-----	-----	-----	-----	-----	-----	4	-----
11 Instructor provided constructive feedback (Povedano)	6	-----	-----	-----	-----	-----	-----	-----	-----	3.7	-----
12 Instructor facilitated student participation (Povedano)	6	-----	-----	-----	-----	-----	-----	-----	-----	4.2	-----
13 Instructor effectiveness (Povedano)	6	-----	-----	-----	-----	-----	-----	-----	-----	4	-----
15 Instructor Added Question (Povedano)	6	*ID									

Note: For Statistics and Percentile Rank, a value of n/a means that Statistics and Percentile Rank information is not available for this question. This is most likely because the question was of a demographic nature, and thus, numeric values do not apply. A value of *ID means that there was insufficient data to compute Percentile Rank information.

For assistance with SmartEvals, please email LoyolaCourseEvaluation@luc.edu.
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Alejandra Povedano



View Your Results

The Percentile Rank tab will show the average score and percentile ranking received for each evaluation question.



View Your Results

Review Evaluation

smartevals.com/reporting/reviewevaluation.aspx?div=6461&dep=TEST_TEST&t=6412306&lrvty=all/all/all&st=Mean&sat=all&cat=all&q=all&y=20...

EvalCenter | Handouts | Edit | Reports | Help | Exit

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Here is a printable document of each student in this group. If you go to your browser and click print, this should print well. You may have to adjust your print setup settings to make the margins smaller.

Individual Evaluations

Custom Report | Percentile Rank | Individual Evaluations

Export Report .pdf

Loyola University Chicago
Alejandra Povedano
TEST_TEST 101Intro to Classes Section: 1 Fall 2019
Individual Evaluation: 1 out of 6

Single answer questions	Answers
The amount of material I learned in this course:	Met My Expectations
The course content was effectively organized.	Neutral
The course developed my abilities and skills for the subject.	Strongly Agree
The course developed my ability to think critically about the subject.	Disagree
How would you rate the overall effectiveness of this course?	Neutral
The instructor effectively presented the course content. (Povedano)	Neutral
The instructor clearly articulated the standards of performance for the course. (Povedano)	Disagree
The instructor provided guidance when I had difficulties or questions. (Povedano)	Disagree
The instructor provided constructive feedback on my performance. (Povedano)	Disagree
The instructor facilitated student participation. (Povedano)	Strongly Agree
How would you rate the overall effectiveness of the instructor? (Povedano)	Very Ineffective
Can you see this questions I, the instructor, have added to this survey? (Povedano)	Strongly Agree

Multiple choice questions	Answers
The primary reason I am taking this course is:	Program Requirement
What Time Of Day Are You Completing Evaluation?	3:01AM -6:00AM

Loyola University Chicago
Alejandra Povedano
TEST_TEST 101Intro to Classes Section: 1 Fall 2019
Individual Evaluation: 2 out of 6

Single answer questions	Answers
The amount of material I learned in this course:	Met My Expectations
The course content was effectively organized.	Agree
The course developed my abilities and skills for the subject.	Neutral
The course developed my ability to think critically about the subject.	Agree
How would you rate the overall effectiveness of this course?	Ineffective
The instructor effectively presented the course content. (Povedano)	Strongly Agree
The instructor clearly articulated the standards of performance for the course. (Povedano)	Agree
The instructor provided guidance when I had difficulties or questions. (Povedano)	Strongly Agree
The instructor provided constructive feedback on my performance. (Povedano)	Strongly Agree
The instructor facilitated student participation. (Povedano)	Strongly Agree
How would you rate the overall effectiveness of the instructor? (Povedano)	Very Effective
Can you see this questions I, the instructor, have added to this survey? (Povedano)	Strongly Agree

Multiple choice questions	Answers
The primary reason I am taking this course is:	Convenient Scheduling

Alejandra Povedano



View Your Results

The Individual Evaluations tab displays the complete responses to each student evaluation.

This provides insight into how each individual respondent completed the survey.

